



WILLIAM PATERSON UNIVERSITY

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Business Registration April 2019

Businesses, organizations or individuals doing business in New Jersey are required to register with the Department of the Treasury, Division of Revenue. (Reference: Public Law 2001 Chapter 134.) Registration is required to conduct most business with any state, county, municipal, local board of education, charter school, county college, authority, or state college or university. The contracting agency may require that a copy of the “proof of registration certificate” (BRC) be submitted as part of a public bid or prior to issuing a purchase order. Additional information regarding the registration process and the Business Registration Certificate (BRC) can be found at The State of New Jersey Business Portal One-Stop Shop for Business at either of the following two websites:

<http://www.nj.gov/njbusiness/>

<http://www.nj.gov/njbusiness/registration/>

Businesses already registered in NJ can obtain a BRC verification online at:

https://www1.state.nj.us/TYTR_BRC/jsp/BRCLoginJsp.jsp

Sample Business Registration Certificate

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 171 TRENTON, NJ 08646-0171
TAXPAYER NAME: TAX REGISTRATION TEST ACCOUNT	TRADE NAME: CLIENT REGISTRATION	
TAXPAYER IDENTIFICATION# 970-097-382/500	CONTRACTOR CERTIFICATION# 107330	
ADDRESS 847 ROEBLING AVE TRENTON NJ 08611	ISSUANCE DATE: 11/27/01	 Patricia A. Chiacchi Director, Division of Revenue
EFFECTIVE DATE: 01/01/01	FORM-BRC(08-01)	

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

You have received this communication in reference to contract or purchase order activity or as part of the bidding process with William Paterson University of New Jersey. **Please forward a copy of your BRC to the address above or be sure to include your BRC with the bid response.**

Steve Sondey - Director of Purchasing William Paterson University